



AmeriCorps Position Description

Position Title: Trail Team Leader (12 Position)

Project Sponsor: Northwest Service Academy-MAC Mt Adams Center www.northwestserviceacademy.org

NWSA Mission: This position is in partnership with the Northwest Service Academy (NWSA), an AmeriCorps program of ESD112. NWSA's mission is: To preserve and restore the natural environment, and to develop community leaders through service and community partnerships. www.northwestserviceacademy.org

Project Location: 2455 Hwy 141, Trout Lake, WA 98650

Position Summary: Leaders are responsible for facilitating the creation of a strong and collaborative team, advocating for member needs, assisting NWSA staff with member-based issues, coordinating team meetings and trainings and ensuring that the team completes all service related paperwork. The Mt. Adams Center uses a co-leader model with two leaders on every team. Field Team Leaders serve alongside their team, coordinating with project sponsors to ensure that the team's service meets the project's needs in a safe and effective manner.

The Leaders' service period is divided into three distinct phases: The initial three months before field team members arrive is spent learning and practicing the skills needed to lead a group of peers in environmental restoration. The next six months, while field team members are present, are spent guiding teams on service projects. During the last two weeks, Team Leaders reassemble as a group to engage in a variety of service, development and reflection activities.

Mt Adams staff works with project sponsors during fall and winter months to determine what the team's projects will be throughout the term. Details on what projects Team Leaders will be involved with will be provided in early 2007. Team Leaders will work with Mt Adams staff during their orientation to determine which team they will support and lead.

Team Summary: Mt. Adams field teams are composed of five members and two Team Leaders. Teams will be engaged in a variety of restoration projects which may include trail restoration, building riparian fences, tree planting, forest fuels reduction, non-native species removal and environmental education. Teams work and travel throughout Oregon and/or Washington over the course of their term. Below are examples of least season's field teams:

The Pacific Crest Trail Tea worked from Northern California to Southern Washington doing trail work exclusively on the PCT. Throughout the season the team hosted volunteers and worked with them on the trail. The PCT Team camped, on the trail, for much of their summer and was based out of Forest Service bunkhouses in the mountains of southern Oregon, mid Oregon and northern Oregon/ southern Washington.

The Sisters Trail Team worked in the Sisters District of the Deschutes National Forest. the team lived in the town of Sisters and worked in both front and back country settings in Oregon's Cascade mountains.

The Gifford Pinchot Team split its time between the Mt. Adams District and the St. Helens National Volcanic monument of the Gifford Pinchot Forest. The GP team worked on trails in both the front and back country, camping while they were at Mt. St Helens, and living out of the Mt. Adams Center in Trout Lake while working on Mt. Adams.

Residential Summary: Some teams may be based out of the Mt. Adams Center in Trout Lake, Washington. Satellite teams will spend the majority of their term away from the Mt Adams Center, either camping at project sites for weeks at a time or living in housing located near their project site for the entire term. These teams may stay at the Mt Adams Center intermittently during training days or between projects.

All team members assist with residential chores such as meal preparation, cleaning and recycling, both at the center and at camping sites.

AN EQUAL OPPORTUNITY EMPLOYER

General Responsibilities (to include, but not limited to):

1. Provide leadership and direction while serving along side team members on projects.
2. Serve as a vital communication link between the Mt. Adams Center staff, project sponsors and field team members.
3. Troubleshoot logistical and personnel challenges with the support of the Mt. Adams Center staff.
4. Coordinate project and spike camp logistics with the support of the Mt. Adams Center staff.
5. Organize project related paperwork, including time sheets, project reports and receipts.
6. Encourage and empower team members' personal and professional growth through their service and member development activities.
7. Communicate program policies and procedures to members as needed and assist with program evaluation and development.
8. Facilitate and participate in regular meetings and trainings with team members and Mt. Adams Center staff.
9. Promote a sense of community, collaboration and cohesion among team members
10. Develop, participate in, and motivate a diverse, hardworking team.
11. Assist in the planning and coordination of Mt. Adams Center events and service days.
12. Analyze projects for safety considerations; train members in appropriate safety practices.
13. Complete and submit all necessary NWSA/AmeriCorps paperwork and reports in a timely manner.
14. Attend and complete all NWSA/AmeriCorps training and service requirements including orientation, trainings, team meetings and national service days.
15. Wear an NWSA uniform and/or appropriate identifiers and required safety gear while performing service or attending official events.

Position Requirements:

1. Capable of handling physical nature of the projects, from lifting up to 50 pounds to working on your feet outdoors in rugged terrain for 8+ hours a day.
2. Capable of safely driving a four-wheel drive vehicle with a trailer.
3. Desire to serve with people to promote environmental stewardship, education, and an ethic of service.
4. Communicate and interact in a positive, professional manner with various populations such as: project partner(s), colleagues, community volunteers, students and the general public.
5. Ability to drive a large vehicle such as a 15 passenger van (training provided).
6. Participate in all aspects of the residential program, including living at the established site(s), completing household chores and helping create a positive, healthy living environment.
7. 21 years of age or older, at beginning of service term.
8. U.S. citizen, national or lawful permanent resident.
9. Possession of a high school diploma or equivalent, or commit to earning one prior to receiving an education award.
10. Ability to commit to the full term of service for which they are applying.
11. Must successfully pass a fingerprint criminal history background check provided through NWSA and/or Project Sponsor Agency.
12. Regular and reliable attendance.
13. Have not previously served two terms in an AmeriCorps*State or National program. Members may serve up to three terms in a National Service Program, but only two terms may be within an AmeriCorps*State or National program. Members are only eligible for an education award for their first two terms of service, regardless of the type of term (full or part-time) and regardless of the successful completion of that term.

Preferred Qualifications:

1. Valid driver's license, with a clean driving record.
2. Demonstrated leadership ability.
3. Evidence of successful experience with similar programs and/or job functions. These may include: working with groups of youth or adults, facilitating programs of outdoor education, recreation, experiential learning, volunteer service or environmental issues.
4. Demonstrated ability to work with diverse groups of people.
5. Desire to gain outdoor recreation and leadership skills
6. Highly motivated self starter.

Member Benefits Include:

1. A taxable, monthly living allowance (before taxes, approximately \$1,009). Please note: each month a program fee of \$455.00 is deducted from this amount to cover food, training and field trip expense.
2. Upon successful completion of a term of service, eligible members/leaders receive an education award of \$4,725. The education award can be used to repay qualified student loans, for further education in an accredited institution of higher learning, vocational or trade schools. The education award is taxed in the year that it is used.
3. Loan forbearance (after successful completion of a term of service, AmeriCorps will pay the accrued interest on qualified loans, which is taxable).
4. Basic medical insurance (covers members only, not dependents; vision and dental not included).

5. Child care allowance for those who qualify.

Transportation Information:

1. Organizational vehicle is available for service activities.
2. Personal vehicle is recommended to get to service site.

Application Deadline: Positions open until filled.

NWSA Center: Mt. Adams Center

Interviews: Will occur as qualified applications are received.

Type of position: Field Team

Service Dates: February 19, 2008 - November 19, 2008

Length of Term: 1700 hours

How to apply:

1. Complete all of the application materials found on the "How To Apply" page at www.nwserviceacademy.org/apply.cfm
2. Send application materials and resume` to stephanie.ludlow@esd112.org

OR you may mail them to: Stephanie Ludlow
NWSA
2455 HWY 141
Trout Lake WA 98650

Questions? Please contact Stephanie at 509-395-3465 or stephanie.ludlow@esd112.org